

**BOROUGH OF DARBY  
BOROUGH COUNCIL MEETING  
May 19, 2010**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis (arrived at 7:38 p.m.), Vice President Howard Blackson, Jr., Ms. Ruby Robinson Munden, Mrs. Jennifer Parks, Ms. Darlene Hill, Mr. Patrick McKenna, Mrs. Marie Howells (arrived at 7:40 p.m.) and Ms. Edna Stockley. Also present were Mayor Helen Thomas, Borough Manager Mark Possenti, Solicitor Raymond Santarelli, Code Official Joseph Nerelli, Police Chief Robert Smythe and Borough Engineer Eileen Mulvena. Mr. Donald Deigh was absent.

Vice President Blackson called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**PUBLIC COMMENT:**

None.

**NRO:**

Mr. Ken Brown: 25 South MacDade Blvd. Change of Ownership to the 29.99 store. Motion to approve made by Ms. Hill; 2<sup>nd</sup> by Mr. Blackson. Motion carries 7-0.

Council President Davis took over the gavel.

Rose Walker: 122 South 5<sup>th</sup> Street: To operate a Family Daycare. Motion to approve a sixty (60) day temporary license pending State Approval; 2<sup>nd</sup> by Ms. Stockley. Motion carries 8-0.

Sundie, Inc.: 98 North 5<sup>th</sup> Street: To add an outside café to their business. Motion to approve the NRO subject to submission of plan approval by the Code Department and State approvals made by Ms. Hill; 2<sup>nd</sup> by Mrs. Howells. Motion carries 8-0.

**ENGINEERS REPORT:**

See Attached.

Motion to allow Borough Engineer to ask questions to the County and Contractor about the \$100,000.00 CDBG Grant made by Mr. McKenna; 2<sup>nd</sup> by Mr. Blackson. Motion carries 5-2. President Davis and Mrs. Parks voted No. Ms. Hill was not in the meeting room.

Motion to authorize Borough Engineer to prepare and advertise the 2010 Ordinary Street and Sewer Maintenance bid made by Ms. Hill; 2<sup>nd</sup> by Mrs. Howells. Motion carries 8-0.

Motion to accept the Engineer's Report made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Howells.  
Motion carries 8-0.

**MAYORS REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mr. McKenna; 2<sup>nd</sup> by Mr. Blackson.  
Motion carries 8-0.

**APPROVAL OF MINUTES (4/21/10 & 5/5/10):**

Motion made by Mr. Blackson; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: No Report.
- b. Historical Commission Report: No Report.
- c. Ordinance/Zoning: No Report.
- d. Community Relations: Mrs. Howells reported on the RBI Baseball League opening day was a success. Discussed the Anne Blackson baseball tournament.
- e. Municipal Services: Mr. McKenna reported Highway has been repairing potholes, cleaning trucks and cutting grass and have posted the signs at the Pine Street Bridge.
- f. Public Safety: Motion to hire Michael Taylor as a Part Time Police Officer made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 8-0. Motion to hire Robert Marvil as a Part Time Police Officer made by Mr. McKenna; 2<sup>nd</sup> by Mrs. Howells. Motion carries 8-0. Motion to hire Ms. Tasha Paris as a crossing guard made by Mrs. Howells; 2<sup>nd</sup> by Mrs. Parks. Motion carries 8-0.
- g. Recreation: Mrs. Parks discussed the Flea Market on July 10, 2010 at 9AM on New Walnut Street.
- h. Finance: Motion made by Ms. Hill; 2<sup>nd</sup> by Mr. Blackson to approve the paid bills for the month of May. Motion carries 7-1. Ms. Stockley voted No.
- i. Grants: Ms. Hill stated they applied for a responsible sports grant.
- j. Solicitors Report: Motion to approve Resolution 2010-010 (JAG Grant) made by Mr. Blackson; 2<sup>nd</sup> by Mr. McKenna. Motion carries 8-0.

Motion to accept all reports & minutes made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna.  
Motion carries 8-0.

**BOROUGH MANAGER CORRESPONDENCES:**

Motion to approve Resolution 2010-009 (Appeal Board) made by Mrs. Parks; 2<sup>nd</sup> by Mrs. Howells. Motion carries 8-0.

**COUNCIL PRESIDENT COMMENTS & ANNOUNCEMENTS:**

Read a youth partnership award.

**ADJOURNMENT**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Blackson. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** 19 May 2010  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru May 19, 2010

### 439 Main St. Clean-up

County Council has authorized the allocation of \$100,000 of CDBG monies for the clean-up of 439 Main St. If you recall, the Borough solicited bids for this work last year. If the County authorizes the use of these bids, and the contractor who was the apparent low bidder agrees to extend his pricing, then it may be possible to move this work forward more quickly. If you wish, I can ask these questions to both the County and the contractor, and report back to you. Please advise.

### FY 2009 Sanitary Sewer Cleaning & Televising

We have a meeting scheduled with Mark and John Kalin for tomorrow at 1PM. We will strive to resolve the sanitary sewer televising issues .

### Gateway Signage

Ernel Company has submitted an invoice for the balance of their contract, \$2,000. We have notified Ernel that they need to do a better restoration in the areas where the poles were installed in grassy areas.

### Rehabilitation/Replacement of Storm Inlets (CDBG Project #3412A)

Construction is currently in progress by DeCo Management Corporation of Fort Washington, PA. The contractor has submitted additional change order requests that we are evaluating. If you recall, the County has committed \$3,250 and the Borough authorized \$4,400 last month. We are attempting to make the additional funding cover all the work that is needed; but it is possible that an inlet will have to be deleted.

### Ordinary Street Maintenance

The 2010 County Aid Resolution has been sent to the County. We did receive a copy of the PennDOT approval for the 2009 patching project from the Borough Manager. A.F. Damon is doing the work this week. JJD will be excavating in the unit block of Greenway to find the missing manhole beginning next week.

We seek authorization to prepare and advertise the 2010 Ordinary Street and Sewer Maintenance bids. This contract will be the vehicle used for street, sanitary and storm sewer work.

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#### Consent Order and Agreement

We have reviewed the CDs for those areas identified by Video Pipe as being in the worst condition. We will now evaluate the cost for each repair/replacement and provide that to you when complete. The next phase of the Consent Order covers portable metering to identify the areas with the highest I/I. We will begin planning for this by evaluating the metering data from DCJA and determining which service area has the highest I/I.

The metering should begin when the weather breaks in the spring as we have to meter at least 10 locations and generally, a metering period is a month. The key to the metering is to meter flows at each location during very wet weather and very dry weather.

#### 1020 Ridge Land Development

The manhole inserts have been delivered to the Borough. We will provide John Kalin the location map indicating which manholes are to have the inserts installed. We will then notify DCJA that the work was completed.

#### Demolition of 16 Greenway Ave.

The application for CDBG funds has been submitted to the County.

#### Darby Town Center Land Development Application

The applicant has to submit the proposed EDU count to the Borough for calculation of the \$2500/EDU fee to be paid. This count shall follow DEP guidelines. In addition, it is recommended that the Borough require the applicant to provide cash escrow for engineering inspections. These funds would be used to reimburse the Borough for engineering inspection costs. As the fund is drawn down, the Borough should require the applicant to replenish the fund.

#### Municipal Services Committee Meeting

We would propose that there is benefit in the committee meeting on a monthly basis to review existing conditions and to identify and plan for future improvement and maintenance efforts. As the televising continues, these meetings will prove very meaningful as it relates to the sanitary sewer system. It would also be nice to consider a street improvements program to address some of the older paved areas in the Borough.

#### EDCCOG Stormwater Grant

The EDCCOG received a phase II grant from the William Penn Foundation. As indicated last month, a Stormwater Manager was being selected. Liz Feinberg has been selected. The group will be meeting again as necessary to finalize the The meetings are being held on a monthly basis. The meetings continue to be held monthly. The emphasis of this two-year grant will be to

provide consultant services to identify and implement programs to support each community's MS4 permit compliance at a lower cost.

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### Conservation Works! Grant

Lansdowne Borough awarded contracts and we are preparing contracts for the traffic signal upgrades and streetlight fixture replacements.

### NPDES MS4 Permit

The current year of the permit ends on March 9. The Borough is required to submit an annual report by June 9, 2010. We will begin to gather the data for this report. We have performed testing throughout the year. We will provide you with an updated status report shortly so you can complete whatever is possible by the end of the current reporting year.

### H2O grant

The Borough's current contract with the state has an effective date of January 2009. It is possible to have an earlier effective date so we have asked for it to be changed to August 2008 so we can use the work done by JMC in the vicinity of 14<sup>th</sup> St. as the Borough match. The grant covers 2/3 of project costs; the Borough match is 1/3. Since the grant amount is \$50,000, the total project cost is \$150,000 and the Borough match is \$25,000. If the contract is modified, the Borough could receive the reimbursement for the work already performed. There will likely be a small amount the Borough will still need to expend in order to meet the full match requirement.

### Stormwater Management "Tip of the Month"

Car washing is a common routine once the weather warms up. However, when car washing is done in the driveway or street, the dirty wash water flows into the nearest storm drain and eventually ends up in our drinking water. The wash water often contains oil, grease, phosphates from the soap, as well as heavy metals, all of which pollute water and are unhealthy for humans and wildlife. Rather than wash it yourself, take your car to a commercial car wash where water is recycled and treated. If you must wash your car yourself, do it on grass or gravel instead of on a paved surface to minimize the amount of water going to the storm drain. Be sure to attach a nozzle to your hose that you can turn off between hoseings so that you minimize water usage.

# Darby Borough Police Department

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May 19, 2010

**To:** Mayor Thomas

**Subject:** Monthly report

**Cc:**

The Mayor and Police Dept. want to thank fellow citizens of the Boro. who have shown a willingness to get involved and assist our Dept. in keeping our streets safe.

With that said we will vigorously and continue to oppose any violators who are breaking laws in our Boro.

The Departments Act 180 training ( State mandatory) will be completed this week, and it is with good news, that all officers completed the courses admirably.

Summers is here and school will be letting out soon, make sure our youth are familiar with curfew laws and encourage them that if they're having problems to tell someone: Parents, trusted adults or the police.